

**Health and Well Being Fund Grants Application**

**1) Is my organisation eligible?**

	Yes	No
I am applying on behalf of a political party		x
My application is for religious activities		x
I am applying on behalf of a statutory body		x
I am applying on behalf of a school for curricula activities		x
My application is for the sole benefit of an individual		x
I am applying on behalf of a private/profit making/commercial organisation		x

**2) Is my project eligible?**

	Yes	No
My project takes place in Wiltshire	x	
My project has already started		x
My project is to train fundraisers and/or trustees		x
I had funding for this project last year		x
Since April we have already received Area Board funding for this project		x
The primary purpose of this project is to raise funds for another organisation		x
From April this year I will be seeking funding from more than 3 Area Boards for the same project		x
I have made more than 2 applications to the same Area Board since last April		x
If I receive a grant the money will be used within one year of the date of the award	x	

**3)**

	Yes	No
Are you applying on behalf of a Town/Parish Council?		x

**4) Is yes to Q3 why can this not be funded from the Parish Precept?**

**5) Project title**

Devizes Community Area Health and Well Being Day 2019

6) Project summary

Devizes Rotary are working with the Devizes Community Area (DCA) Health and Well Being (HWB) Group to host the second DCA HWB Day. This will again be a free community event aimed at making connections between the adult community and organisations, clubs, groups and charities who provide health and well-being services and activities throughout the Devizes Community Area.

The event will take place on the Small Green in Devizes on Saturday 15<sup>th</sup> June from 11am to 3pm. This year there will additionally be a Networking Breakfast held from 10am to 11am for exhibitors and demonstrators.

This year the HWB Day will include more demonstrations by exhibitors of activities such as arts & crafts, exercise, singing, dancing, and, where possible, will include have-a-go sessions to encourage people to come along.

7) Which Area Board are you applying to?

Devizes

8) Please tell us which themes your project supports?

Theme	Y
Children and Young People	
2012 Olympic Legacy	
Arts, crafts and culture	y
Countryside, environment and nature	
Economy, enterprise and jobs	
Festivals, pageants, fetes and fayres	
Food, farming and local markets	
Health, lifestyle and wellbeing	y
Heritage, history and architecture	
Inclusion, diversity and community spirit	y
Recycling and green initiatives	
Safer communities	
Sport, play and recreation	y
Transport and roads	
Technology and digital literacy	
Other	
If other, please specify:	

9) Finance – if you are a new organisation and do not have accounts, please leave blank.

Your latest accounts:

Month: Mar 2019

Year: Jul 2018 to Jun 2019

	£
Opening bank balance (Jul 18)	£4,233
Total income	£6,830
Total expenditure	-£6,575
Surplus/deficit for the year (reserved for other projects)	-£3,777
Free reserves currently held	£711

Why can't you fund this from your reserves?

The Rotary Club uses all reserves for charitable donations, and so has no reserves specifically allocated to this project.

10) Project finance

	£
Total project cost	£1,680
Total required from Area Board	£1,680

Please itemise your project expenditure and project income

- List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
- List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
- Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
- If your organisation reclaims VAT you should exclude VAT from the expenditure
- Please ensure you **TOTAL** both columns correctly.
  - Expenditure column should equal Total project cost in Part One.
  - Income column should equal Total project cost **minus** Total required from the Area Board.
- Here is an example layout, including how to display in kind contributions [help](#)

Itemised expenditure	£	Itemised Income Eg "reserves"	£
Music entertainment by Andy Stott of Gramophone Grooves	300		
Music Workshops	200		
Breakfast for Exhibitors & Demonstrators	200		
Minibus hire	100		
Roadside Boards	250		
Roadside Banners	250		
A4 Posters (200)	40		
A2 Posters (50)	30		
Leaflets (3000)	70		

Leaflet Display Stands	200		
Bin bags, line marker paint, stationery	40		
Total	1,680	Total	

11)

	Y	N
Have you or do you intend to apply for a grant for this project from another area board within this financial year?		X

12) Please list all other area boards to which you are applying/intend to apply

Devizes Only

13) Please tell us WHO will benefit and HOW they will benefit from this project? (max 2000 characters)

The project is aimed at benefitting all adults (18+) the whole Devizes Community Area.  
We intend to have minibuses collecting people from remote care homes around the area.  
The event will benefit local charities, clubs, service providers and other organisations who sometimes struggle to access their intended audience to promote their services. These organisations will also benefit from the opportunity to network with each other.

14) How will you monitor this?

Follow up surveys will be sent to organisations to judge success of the event. Feedback will be invited from all attendees.

15) If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project is a one-off event and therefore no further funding is required.

16) If this application forms part of a larger project (eg building a new village hall) please state what the project is and approximately how much the overall project will cost

N/A

## 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

### Quotes:

- I will make available on request the quotes for this project. We require: 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above) \*required field

### Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

### Accounts:

- I will make available on request the organisation's **latest accounts** \*required field, if inserted data at Q.10a

### Constitution:

- I will make available on request the organisation's **Constitution/Terms of Reference** etc. \*required field

### Policies and procedures:

- I have all the **necessary and relevant** policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments in place and will make them available on request. \*required field

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

### And finally... \*required field

- The information on this form is correct, that any award received will be spent on the activities specified.

Signature	Name	Position	Date
	Cliff Evans	Treasurer, Devizes Rotary	31/03/2019